

Record Sheet 3 (example)

Input Material Rejection Record

This form is for recording details when materials arriving at the plant are rejected because they do not comply with the conditions of the Agreement to supply waste. The information is required by section 6.9 of PAS110. If an alternative recording system is ¹in place, ensure that all the necessary information is included.

Type of material	Surplus and rejected unprocessed fruit and vegetables, vegetable trimmings.
EWC code(s)ⁱ Or non waste type	02 02 03
ABPⁱⁱ category, if applicable	N/A
Source	Gasbury Wholesale Vegetables
Waste Transfer Note Or Delivery Reference (non waste)	Completed and seen
Amount	4.105 Tonnes
Date rejected	10/3/2010
Reason for rejection	Estimated more than 5% cardboard in load plus several steel bands, not easily removed.
Rejected by: (signature of plant staff member)	
Destination of rejected material	Reloaded onto delivery lorry and sent to landfill at Newton.

ⁱ EWC Code - European Waste Catalogue Code – each type of waste is designated a code. These can be found in Appendix B of Quality Protocol for Digestate

ⁱⁱ ABP – this refers to the EU Animal By-Products Regulation which specifies categories of material
