

Record Sheet 5 (example)

Process Management Evaluation

It is intended that this evaluation must be undertaken at regular set intervals as part of the plant procedure. This record sheet may be used to describe and record the process management evaluation as required by section 7.3.1 m) of PAS110. If an alternative recording system is in place, ensure that all the necessary information is included. Please refer to the flow diagram, record sheet 19.

Date	Initial	CCP ⁱ	Critical Limit	Reading	Deviation from CL ⁱⁱ	Action
1/2/10	KP	1. Shredder	<12mm	Max 10mm	Acceptable	N/A
1/2/10	KP	2. Digester temperature	33-42°C	40°C	Acceptable	N/A
1/2/10	KP	2. HRT	>15 days	20 days	Acceptable	N/A
1/2/10	KP	2. Gas quality	CH ₄ >50%	CH ₄ 60%	Acceptable	N/A
1/2/10	KP	3. Pasteuriser	>70°C for >1 Hour	Min 70.5°C for 1 hr 10 min	Acceptable	N/A
1/2/10	KP	4. Digestate Hall	Zero contamination	Zero contamination	Acceptable	N/A
1/2/10	KP	5. Liquor tank	Zero contamination	Zero contamination	Acceptable	N/A

ⁱ CCP means Critical Control Point and is part of the Hazard and Critical Control Point plan

ⁱⁱ CL – means the Critical Limit – that is the maximum or minimum acceptable value or reading from a particular process or item of equipment