

BCS Operators' Forum

Terms of Reference

Aim: The Forum will provide operators the opportunity to discuss and submit for the BCS TAC issues associated with the scheme

1. The Operators Forum is the body recognised by Renewable Energy Assurance Limited to provide operators with the opportunity to discuss issues associated with operating a facility producing *biofertiliser* under the Biofertiliser Certification Scheme (BCS). The BCS provides a means for *Biofertiliser* producers to become certified against the BSI PAS110 and Anaerobic Digestate Quality Protocol (ADQP).
2. The Operators Forum will be chaired by an individual either appointed or elected by the group and may be an operator or an independent.
3. The Forum consists of BCS operator representatives either certified or working towards certification under the BCS.
4. BCS representatives may attend Forum meetings as observers.
5. The Forum will provide producers the opportunity to discuss issues associated with the scheme which will include:

- Certification process
- Certifying bodies and their inspectors/auditors
- Scheme laboratories
- Independent sampling
- Feedstock quality
- Digestate quality
- Complaints and complaint processes
- Scheme governance
- Markets for products
- Marketing the scheme
- Other

6. If the need arises the Operators Forum may choose to set up working groups to consider specific issues in more detail and report back to the Forum.
7. Where appropriate the Forum may wish to submit issues for the BCS Technical Advisory Committee (TAC) to consider.
8. Where appropriate a Forum representative may attend the BCS Technical Advisory Committee meetings to represent operators and present issues raised by the Forum.
9. The Forum may be requested to provide data and evidence on which to base any changes to the scheme.
10. The Forum will meet twice annually and produce minutes and any other papers as appropriate.
11. This Forum is not intended to duplicate the role of the TAC, which currently consists of several scheme stakeholders, and has the role of overseeing the operation of the Biofertiliser Certification Scheme as a whole.